

Hoisting Machinery Record Book

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Ministry of Labour, Immigration,
Training and Skills Development
Mining Health and Safety

When printing on 11 x 17 size paper (also known as Tabloid or Super B), follow these steps for optimal results:

1. Load the Paper:

Make sure your printer supports 11 x 17 paper.

Load clean, unused paper into the input tray with the short edge forward and the print side down.

Adjust the paper width guides to rest against the paper stack.

2. Printer Driver Settings (Windows):

Adjust the settings based on your print job:

Plain Paper: For everyday printing.

Photo Paper: For high-quality photo prints.

Brochure: For professional-looking brochures.

Edge-to-Edge: For borderless printing.

You can change the default paper size for all print jobs in your printer settings.

3. Printer Driver Settings (Mac OS X):

Use the printer icon or the HP folder to access settings.

Select the appropriate paper type and size.

Remember to check the paper packaging for the correct type and size.
Happy printing!

DAY OF MONTH

Hoist Ropes and attachments

Tail Ropes and attachments

Safety Devices on Conveyances

COMPANY

MINE SHAFT No. COMPARTMENTS HOIST No. MONTH 20

I have this date made the regular daily examination of the hoisting equipment as required by the Regulations for Mines and Mining Plants made under the Occupational Health and Safety Act. Check items by using “OK”, a short note, or “See Note”.

Signature Examiner		Remarks – Repairs – Corrections – Failures or Accidents	Signature	Date
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Remarks and Notations by Person in Charge of Mechanical Parts (give dates)

I hereby certify that I have read daily the above reports, that they contain a notation of all repairs, corrections, failures, or accidents during the past month, and that the examinations and corrections herein recorded have been made.

I have read the above and taken any action required.

Signature of Person in Charge of Mechanical Parts	Date
Signature of Person in Charge of Mine Hoisting Plant	Date

Company Mine Hoist No. At Shaft No.

I have this date made the regular weekly examination of the hoisting equipment as required by the Regulations for Mines and Mining Plants made under the Occupational Health and Safety Act. Check items by using “OK”, a short note, or “See Note”.

	Equipment	Check		Check		Check	
Drum	Clutches and Interlocks		Date		Date		Date
	Hoist Rope Attachments						
Drum and Friction	Brakes and Linkage		Signature Person in Charge of Mechanical Parts		Signature Person in Charge of Mechanical Parts		Signature Person in Charge of Mechanical Parts
	Brakes – Emergency						
	Air or Oil Systems						
	Hoist and Pinion Shafts						
	Gears and Drive Mechanism						
	Depth Indicators and Drives						
	Overspeed Devices and Drives						
	Overwind and Underwind						
Friction	Treads		Signature Person in Charge of Mechanical Parts		Signature Person in Charge of Mechanical Parts		Signature Person in Charge of Mechanical Parts
	Tail Rope Attachments						
	Hoist Rope Tensions.....						
	Tapered Guides, top and bottom						
	Sump Water Level						
Miscellaneous	Head and Deflection Sheaves		Date		Date		Date
	Rollers and Idler Sheaves						
	Guide or } Attachments		Date		Date		Date
	Rubbing Rope } Tension Devices						
	Conveyances and Counterweight		Signature of Examiners		Signature of Examiners		Signature of Examiners
	- doors, hoods, bails, etc.....						
	- safety catches and mechanisms						
	- hoist rope attachments						
	- underslung attachments						
	Mechanical Signals						
	Shaft Loading Arrangements						
	Shaft Dumping Arrangements						
Sinking	Doors – Sinking and Safety		Signature of Examiners		Signature of Examiners		Signature of Examiners
	Blasting Sets						
	Buckets and Attachments						
Remarks – Repairs – Corrections – Failures or Accidents — Page 1 can be used as well						Signature	Date

HOISTING MACHINERY RECORD

Mine..... Shaft No..... Compartment Nos. Hoist No. Month 20.....

		HOIST ROPES OR *		Diameters		I have this date made the regular monthly examination of the hoisting equipment as required by the Regulations for Mines and Mining Plants made under the Occupational Health and Safety Act. Check items by using “OK”, a short note, or “See Note”.																					
		Signature min.																									
		Date Examined max.																									
		Distance from Conveyance																									
		Corrosion and Broken Wires																									
		Signature min.																									
		Date Examined max.																									
		Distance from Conveyance																									
		Corrosion and Broken Wires																									
		Signature min.																									
		Date Examined max.																									
		Distance from Conveyance																									
		Corrosion and Broken Wires																									
		TAIL ROPES OR **can be hoist, tail, guide or rubbing																									
		Signature min.																									
		Date Examined max.																									
		Distance from Conveyance																									
		Corrosion and Broken Wires																									
		Signature min.																									
		Date Examined max.																									
		Distance from Conveyance																									
		Corrosion and Broken Wires																									
		Signature min.																									
		Date Examined max.																									
		Distance from Conveyance																									
		Corrosion and Broken Wires																									
Mfgr. Reel No.	Mine Rope No.	Lubrication – remarks and condition				Trade name of lubricant				Method of application				Date		Signature		Dead Turns on drum – examination results						Date		Signature	
																											
																											
		Remarks and Notations by Person in Charge of Mechanical Parts (date and sign)																									
		I hereby certify that I have read daily the above reports, that they contain a notation of all repairs, corrections, failures, or accidents during the past month, and that the examinations and corrections herein recorded have been made.																									
I have read the above reports and taken any action required.																											
Signature of Person in Charge of Mechanical Parts Date																											
Signature of Person in Charge of Mine Hoisting Plant Date																											

